

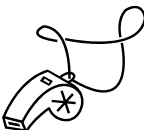
# SUMMER PLAYGROUND

## GENERAL INFORMATION

Program is held at Buttonball, Hebron Ave. and Nayaug schools. Hours are Mon.-Fri. 8:30-3:00. You may attend only at the site and session(s) for which you are registered.

SESSION 1: June \*20-30  
SESSION 2: July 3-14 (No Program July 4)  
SESSION 3: July 17-28

*\*Schools are not available for use on Monday, June 19 due to a Teacher Work Day. Session 1 will start on Tuesday, June 20.*



## THE STAFF

Staff includes 6 leaders, college age or older. Ratio of children to staff is 9:1. Head Leader is certified in First Aid/CPR.

## THE PROGRAM

To accommodate the large range of ages, children are often broken into smaller age appropriate groups; however some activities are done as an entire group. Each week consists of on-site and off-site activities. On-site activities include arts & crafts, sports & games, special events etc. Off-site activities include swimming and field trips. Transportation is provided by school bus to all off-site activities.

Children will be grouped and assigned to leaders according to age. These groups are for the beginning and end of the day only. If your child is not with a friend in this group, it doesn't mean they will not get to play with that person. There will be activities throughout the day in which they will be able to play with whomever they please.

## INCLEMENT WEATHER/EXCESSIVE HEAT

Program has access to shelter in the event of rain. While Playground is held rain or shine, there may be times when we need to cancel an off-site/field trip or swimming activity because of inclement weather. Because of the many activities planned during the week and the limited availability of places we visit, it is usually not possible to reschedule the trip. No refunds will be issued for activities that are canceled. During periods of excessive heat/humidity, send your child with plenty of liquids (water & juice), dressed in appropriate light weight, light color, loose fitting clothing. Be sure they wear sunscreen. We will limit strenuous activity, take frequent breaks and do our best to stay indoors or in shaded areas during the hottest part of the day. Not all school facilities are air conditioned (only Nayaug). Please pay attention to the schedule of activities. If you have concerns about your child, please consider keeping them home when high heat/humidity advisories are in effect.

## DROP-OFF/PICK-UP

Always greet a Staff member when arriving and picking up your child. You will need to sign your child in and out. If your child will walk/bike to the program you will need to give the Staff a permission note.

Children may not be dropped off before 8:30 a.m. Playground Staff is not available to supervise children before the program opens! We can only guarantee that supervision will be provided beginning at 8:30 a.m.

Please be advised written permission is required when someone other than the Parent/Guardian is to pick up your child. It is important children be picked up promptly at 3:00 p.m. Staff does not have access to a phone or shelter after the school building closes! Also, many have other jobs they need to get to.

## LATE PICK-UP FEE

A \$15 late fee will be charged to a Parent/Guardian picking their child up after 3:10 p.m. The Staff member left to wait with your child will be responsible for collecting the fee. Children who have not been picked

up by the time the school building closes may need to be brought to the Parks & Recreation office and/or Glastonbury Police Department.

## ATTENDANCE

The schedule varies daily with quite a bit of off-site activity. It is essential you familiarize yourself with the day to day schedule as outlined in the Session Calendar. Always read the Session Calendar carefully!

If you plan to drop-off or pick-up your child at times other than 8:30 a.m. or 3:00 p.m. respectively, advise the Staff in writing in advance to avoid any problems. We may be unable to accommodate these requests on days of off-site/field trip activities.

## LUNCH

Children and staff eat lunch together. Please send your child with a nutritious lunch and beverage. Avoid using mayonnaise, as it spoils during the heat of the day. Each site has access to a refrigerator. On field trip days, lunches are transported in a cooler. Send your child's lunch in a paper or soft insulated bag. No lunch boxes please.

## PERSONAL BELONGINGS

Children should not bring their personal belongings to Playground. The Parks & Recreation Department and Playground Staff will not be responsible for damage/theft of such items.

## SUNSCREEN

Playground Staff are not responsible for applying sunscreen! Please be sure your child comes with a long lasting sunscreen already on and/or is able to apply it his/herself.

## PLAYGROUND T-SHIRT

Children will be given a Playground T-Shirt to wear on field trip days. Please be sure to indicate your child's size on the Child Information Form included.

## ADDITIONAL FEES

There may be times when Playground Staff ask for additional fees to cover the cost of items for special activities (i.e. pizza, ice cream, picnics etc.) These are always optional and for those who choose to participate.

## CHILD INFORMATION FORM

The Child Information/Emergency Consent Form included must be completed and sent with your child on their first day of Playground. Please do not drop the form off at Parks & Recreation, bring it with your child on their first day of Playground.

**YOUR CHILD WILL NOT BE ALLOWED TO PARTICIPATE WITHOUT A FORM ON FILE!**

## HEALTH/MEDICAL CONCERNS

If your child is on medication or requires medication in the event of an emergency (diabetic, food allergy, asthma etc.) you must complete and submit an "Authorization for Administration of Medication" form to the Parks & Recreation Office prior to the start of Playground. You may also be required to provide a written Treatment Plan from your Physician/Allergist with specific instructions of how and when medication is to be given. Forms are available at the Parks & Recreation office or from the website at [www.glastonbury-ct.gov](http://www.glastonbury-ct.gov).

## **SPECIAL NEEDS**

**Please make us aware in writing prior to the start of the program of any special needs your child may have.**

## **FOOD ALLERGIES**

Because of food allergies, Playground Staff will enforce strict "No food trading/sharing" rules. Please instruct your child not to touch trade or share food with anyone else!

## **SESSION CALENDAR**

Children will bring home a calendar each session that details trips, special activities, times, etc. Please plan to look for it!

## **FIRST DAY**

Please send your child with a lunch, beverage and the completed Child Information/Emergency Consent Form.

If your child is on medication or requires medication in the event of an emergency (diabetic, food allergy, asthma etc.) you must complete and submit an "Authorization for Administration of Medication" form to the Parks & Recreation Office prior to the start of Playground.

**If your playground is scheduled to swim on the first day of the session you attend, remember to send a bathing suit, towel and sunscreen.**

## **APPROPRIATE BEHAVIOR**

Safety, respect of others, and a positive experience are our most important priorities. Our first step in preventing inappropriate behavior is to set clear limits as to what is expected at Playground.

Each session, Staff will discuss the Playground Rules, the reasons for them and the consequences if they are not adhered to. We will attempt to redirect inappropriate behavior; however, situations may still occur. If a problem continues, the Head Leader, Leader and/or the Playground Director will discuss the situation with you and attempt to come to some solution.

Written Behavior Forms may also be sent home with the child. These will need to be signed and returned by the Parent/Guardian so that we know the behavior has been discussed with the child. While it is not our intent to discourage participation because of behavior problems, we are limited as to what we may be able to do to work with you to improve the situation. In cases where there is no marked improvement, the child may be asked to stay home for a day, miss a field trip and/or be removed from the program.

**BULLYING BEHAVIOR THAT IS HARMFUL TO THE SAFETY OF OTHER CHILDREN AND/OR STAFF WILL NOT BE TOLERATED.**

Please talk with your child daily to be sure he/she is having a positive experience. Encourage them to bring problems to the attention of a Staff member as soon as they occur. You should inform the Head Leader of any problem your child may be experiencing at Playground.

## **THE SCHEDULE**

The schedule varies daily with quite a bit of off-site activity. It is essential you familiarize yourself with the day to day schedule as outlined on the Session Calendar. Always read the Session Calendar carefully!

## **SWIMMING**

Children will swim at Eastbury Pond and Grange Pool each session. All swimming is weather permitted! Certified Lifeguards help to ensure safety with the support of the Playground staff. As an extra precaution, a "Buddy System" is used to conduct safety checks.

Wristbands are used to identify Playground children and their swimming ability. Please be sure to indicate your child's swimming ability on the Child Information Form included. If the information is

**left blank, the child will be considered a non-swimmer and restricted to the non-swimmer area only.**

All non-swimmers swim in a designated non-swimmer area at Eastbury that is 3-3 ½ feet in depth. At Grange Pool they will be allowed in the Kiddie Pool only which is less than 1 foot in depth.

## **OFF-SITE ACTIVITIES/FIELD TRIPS**

Off-site and field trip activities will vary week to week. Admission fees are included as part of your registration fee; however, any additional "spending money" is the responsibility of the Parent/Child.

Always refer to the Session Calendar for off-site/fieldtrip information. There will often be special instructions regarding the trip, like what to bring etc.

During off-site field trips, all staff attend with the children. If you do not want your child to participate in a trip, do not send them on that day as there will be no supervision available.

## **THE FOLLOWING FIELD TRIPS & SPECIAL EVENTS ARE PLANNED FOR EACH SESSION.**

### **SESSION 1 (June 19-30):**

*Detailed information for trips and special events will be included on the Session Calendar*

Bowl-O-Rama  
Campardy Games at Nayaug  
GHEMS Planetarium: Dinosaurs at Dusk  
Mystic Aquarium  
Launch Trampoline  
Eastbury Pond  
Grange Pool

### **SESSION 2 (July 3-14):**

*Detailed information for trips and special events will be included on the Session Calendar*

Riverfront Park Playscape  
Bowl-O-Rama  
Waterslide Beach Party at Riverfront Park  
Carnival Games on Hubbard Green  
Quassy Amusement Park  
Rockin-Jump  
Eastbury Pond  
Grange Pool

### **SESSION 3 (July 17-28):**

*Detailed information for trips and special events will be included on the Session Calendar*

Ice Cream Emergency Visits Playground  
Ron-A-Roll  
Connecticut Science Center  
Wild & Crazy Game Show at GHS  
Lake Compounce  
JB Williams Park  
Eastbury Pond  
Grange Pool



## BUTTONBALL PLAYGROUND

List of Field Trips/Special Events planned to date  
(SUBJECT TO CHANGE!)

Session 1	June 19-30	Time
Tues., June 20	Bowl-O-Rama	10:00-12:00
Wed., June 21	Grange Pool	12:30-2:30
Thurs., June 22	Campardy Games at Nayaug	11:00-2:00
Fri., June 23	Eastbury Pond	10:30-12:30
Mon., June 26	Grange Pool	12:30-2:30
Tues., June 27	GHEMS Planetarium	12:30-2:30
Wed., June 28	Mystic Aquarium	10:00-1:00
Thurs., June 29	Eastbury Pond	10:30-12:30
Fri., June 30	Launch Trampoline	10:00-12:00
Session 2	July 3-14	Time
Mon., July 3	Riverfront Park Playscape	
Wed., July 5	Bowl-O-Rama	10:00-12:00
Thurs., July 6	Waterslide at Riverfront Park	10:00-12:00
Fri., July 7	Eastbury Pond	10:30-12:30
Mon., July 10	Carnival Games	10:00-11:30
Tues., July 11	Grange Pool	12:30-2:30
Wed., July 12	Quassy Amusement Park	11:00-1:30
Thurs., July 13	Rockin-Jump	10:30-12:30
Fri., July 14	Eastbury Pond	10:30-12:30
Session 3	July 18-28	Time
Mon., July 17	Ice Cream Emergency Visit!	1:00-1:45
Tues., July 18	Grange Pool	12:30-2:00
Wed., July 19	CT Science Center	10:00-2:00
Thurs. July 20	Wild/Crazy Game Show-GHS	1:00-2:30
Fri., July 21	Ron-A-Roll	12:00-2:00
Mon., July 24		
Tues., July 25	Eastbury Pond	10:30-12:30
Wed., July 26	Grange Pool	12:30-2:30
Thurs., July 27	Lake Compounce	11:00-2:45
Fri., July 28	J.B. Williams	11:00-2:00

## HEBRON AVE. PLAYGROUND

List of Field Trips/Special Events planned to date  
(SUBJECT TO CHANGE!)

Session 1	June 19-30	Time
Tues., June 20	Eastbury Pond	10:30-12:30
Wed., June 21	Bowl-O-Rama	10:00-12:00
Thurs., June 22	Campardy Games at Nayaug	11:00-2:00
Fri., June 23	Grange Pool	12:30-2:30
Mon., June 26	Eastbury Pond	10:30-12:30
Tues., June 27	Grange Pool	12:30-2:30
Wed., June 28	Mystic Aquarium	10:00-1:00
Thurs., June 29	GHEMS Planetarium	12:30-2:30
Fri., June 30	Launch Trampoline	10:00-12:00
Session 2	July 3-14	Time
Mon., July 3	Riverfront Park Playscape	
Wed., July 5	Bowl-O-Rama	10:00-12:00
Thurs., July 6	Waterslide at Riverfront Park	10:00-12:00
Fri., July 7	Eastbury Pond	12:30-2:30
Mon., July 10	Eastbury Pond	10:30-12:30
Tues., July 11	Carnival Games	10:00-11:30
Wed., July 12	Quassy Amusement Park	11:00-1:30
Thurs., July 13	Rockin-Jump	12:30-2:30
Fri., July 14	Grange Pool	12:30-2:30
Session 3	July 17-28	Time
Mon., July 17	Ice Cream Emergency Visit!	2:15-3:00
Tues., July 18	Ron-A-Roll	12:00-2:00
Wed., July 19	CT Science Center	10:00-2:00
Thurs. July 20	Wild/Crazy Game Show-GHS	1:00-2:30
Fri., July 21	Grange Pool	12:30-2:30
Mon., July 24		
Tues., July 25	Grange Pool	12:30-2:30
Wed., July 26	Eastbury Pond	12:30-2:30
Thurs., July 27	Lake Compounce	11:00-2:45
Fri., July 28	J.B. Williams	11:00-2:00



## NAYAUG PLAYGROUND

List of Field Trips/Special Events planned to date  
(SUBJECT TO CHANGE!)

Session 1	June 19-30	Time
Tues., June 20	Grange Pool	12:30-2:30
Wed., June 21	Eastbury Pond	10:30-12:30
Thurs., June 22	Campardy Games at Nayaug	11:00-2:00
Fri., June 23	Bowl-O-Rama	10:30-12:30
Mon., June 26	GHEMS Planetarium	12:30-2:30
Tues., June 27	Eastbury Pond	10:30-12:30
Wed., June 28	Mystic Aquarium	10:00-1:00
Thurs., June 29	Grange Pool	12:30-2:30
Fri., June 30	Launch Trampoline	12:00-2:00
Session 2	July 3-14	Time
Mon., July 3	Riverfront Park Playscape	
Wed., July 5	Bowl-O-Rama	10:00-12:00
Thurs., July 6	Waterslide at Riverfront Park	12:30-2:30
Fri., July 7	Eastbury Pond	10:30-12:30
Mon., July 10	Grange Pool	12:30-2:30
Tues., July 11	Carnival Games	11:30-1:00
Wed., July 12	Quassy Amusement Park	11:00-1:30
Thurs., July 13	Rockin-Jump	11:00-2:00
Fri., July 14	Eastbury Pond	12:30-2:30
Session 3	July 17-28	Time
Mon., July 17	Ice Cream Emergency Visit!	11:45-12:30
Tues., July 18	Ron-A-Roll	12:00-2:00
Wed., July 19	CT Science Center	10:00-2:00
Thurs. July 20	Wild/Crazy Game Show-GHS	1:00-2:30
Fri., July 21	Grange Pool	12:30-2:30
Mon., July 24		
Tues., July 25	Grange Pool	12:30-2:30
Wed., July 26	Eastbury Pond	10:30-12:30
Thurs., July 27	Lake Compounce	11:00-2:45
Fri. July 28	J.B. Williams	11:00-2:00

GLASTONBURY PARKS AND RECREATION DEPARTMENT  
**SUMMER PLAYGROUND PROGRAM**  
CHILD INFORMATION/EMERGENCY CONSENT FORM

This form will provide Parks & Recreation staff with the information needed to care for your child in the event of an emergency. For your child's safety and protection, it **MUST** be completed and returned with him/her on their first day of attendance at the program.

**ANY CHILD THAT ARRIVES WITHOUT A COMPLETED FORM WILL BE SENT HOME. THEY MAY RETURN WHEN THE FORM IS COMPLETED AND ON FILE.**

**CHILD INFORMATION**

Child's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address: \_\_\_\_\_ Home Phone \_\_\_\_\_

Session(s) Child Will Attend:      Session 1:      June 20-30 (no program June 19) \_\_\_\_\_  
   Session 2:      July 3-14 (no program July 4) \_\_\_\_\_  
   Session 3:      July 17-28 \_\_\_\_\_

Child's T-Shirt Size:              YOUTH:      Medium (10-12) \_\_\_\_\_              ADULT: Small \_\_\_\_\_  
   YOUTH:      Large (14-16) \_\_\_\_\_              ADULT: Medium \_\_\_\_\_  
      ADULT: Large \_\_\_\_\_

**PARENT/GUARDIAN INFORMATION**

Please provide us the name of the Parent/Guardian and where they may be **REACHED** during the program hours in case of a problem and/or emergency.

1) Mother/Guardian \_\_\_\_\_ Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Name of Employer \_\_\_\_\_ Day Phone (    ) \_\_\_\_\_

2) Father/Guardian \_\_\_\_\_ Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Name of Employer \_\_\_\_\_ Day Phone (    ) \_\_\_\_\_

**OTHER CONTACT**

Please provide us the name of the person(s) you want us to contact in the event the Parent/Guardian cannot be reached. Be sure to provide phone numbers where these people may be **REACHED** during the day.

1) Name: \_\_\_\_\_ Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Name of Employer \_\_\_\_\_ Day Phone (    ) \_\_\_\_\_

2) Name: \_\_\_\_\_ Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Name of Employer \_\_\_\_\_ Day Phone (    ) \_\_\_\_\_

**SPECIAL NEEDS**

In order to better accommodate your child, please make us aware of any special needs he/she may have. Please see the Playground Team Leader to discuss any concerns you may have. (Note: The Parks & Recreation Department should be notified **IN ADVANCE** if your child will require any special accommodations)

\_\_\_\_\_  
\_\_\_\_\_

CHILD'S NAME \_\_\_\_\_

### **SWIMMING INFORMATION**

Participation in the Playground program includes swimming at Eastbury Pond and Grange Pool. Wristbands are used to identify playground participants and their swimming abilities.

**You must indicate your child's swimming ability. If nothing is checked, the child will automatically be placed in the non-swimmer group – NO EXCEPTIONS!**

Non Swimmer: \_\_\_\_\_  
(Orange Wristband)

Non-swimmers are allowed to swim in designated **Non Swimmer areas only!**  
(The Eastbury area is 3-3 ½' deep; the Grange Wading Pool is less than 1' deep)

If you want your child to be able to swim in the 4 ft. deep area of the large pool at Grange instead of the Wading Pool please initial here \_\_\_\_\_.

Shallow Water Swimmer: \_\_\_\_\_  
(Purple Wristband)

Shallow water Swimmers are allowed to swim in the area where water is up to 4' deep. **Child will not be allowed in the Deep Water Swimmer area.**

Deep Water Swimmer: \_\_\_\_\_  
(Green Wristband)

Child should be Red Cross Level 3 or similar with the ability to submerge completely underwater, jump into deep water, swim 15 yards with face in the water, tread water and/or float for 30 seconds, and swim back 15 yards. **Deeper water at Eastbury Pond is between 4-8 feet deep; at Grange Pool it is 5-9 feet deep.**

### **MEDICAL INFORMATION**

If your child is on any medication or requires medication in the event of an emergency (i.e. food allergy, asthma etc.) **YOU** must obtain and complete an **Authorization For Administration of Medication** form prior to the start of the program. Forms are available at Parks & Recreation Office or from our website ([www.glastonbury-ct.gov](http://www.glastonbury-ct.gov)) Click parks & recreation website, downloadable forms, medication).

Known Medical Conditions: \_\_\_\_\_

Known Allergies: \_\_\_\_\_

Medication to be Administered: \_\_\_\_\_

### **OTHER INFORMATION**

Use this space for any additional information that you feel might be helpful to the staff working with your child.

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### **EMERGENCY INFORMATION**

In an emergency, I give permission for the following persons to assume temporary care and to provide transportation for my child if we, the Parent/Guardian(s) cannot be notified.

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

If in the opinion of the Parks & Recreation program Staff, emergency transportation to a hospital is required by an emergency vehicle, I give permission for such transport.

If the situation permits, I prefer one of the following hospitals: \_\_\_\_\_

If the situation permits, I prefer one of the following physicians: \_\_\_\_\_

I authorize any licensed Physician to provide proper treatment, order injections, hospitalize, give anesthesia, or perform surgery for: Child's Name: \_\_\_\_\_ Age: \_\_\_\_\_ during my absence while my child is under the care of the Glastonbury Parks and Recreation program Staff.

I understand that this authorization is given prior to any need for medical care, but it is given to avoid unnecessary delay in emergency treatment which the physician may deem advisable in the exercise of his/her best judgment.

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_